# **Submission checklist**

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| **Items** | **Answer**(must be reflected in the manuscript) | **Office use only** |
| 1. Type of manuscript (select the option from drop-down list)
 | Choose an item. | Click or tap here to enter text. |
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| 1. Word counts

Abstract: Original article: 250, Brief article: 200, Case report: 150, Letter: 80, and Review article: up to 300 | Choose an item. | Click or tap here to enter text. |
| 1. Main text: Original article: up to 3000, Brief article: 1500, Case report: 1000, Review article: 5000, & Research letter: 600
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| 1. Bullet points for Highlights (Learning points for case reports): (page # 3)

(for Review: up to 6, Original: 5, Brief article: 4, Case report: 3, Letter: 2) | Choose an item. | Click or tap here to enter text. |
| 1. Main text (a. IMRD style for original and brief articles; b. Introduction, case description, case management, discussion for case reports): (page # 4 onward)
 | Choose an item. | Click or tap here to enter text. |
| 1. Acknowledgments
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| 1. Author contributions (initials of the author names after):

a) Conception and design, b) Acquisition, analysis, and interpretation of data, c) Manuscript drafting and revising it critically, d) Approval of the final version of the manuscript, and e) Guarantor accuracy and integrity of the work. | Choose an item. | Click or tap here to enter text. |
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| 1. ORCID iDs (at least for the first and corresponding authors)
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| 1. References in Vancouver-style (DOIs for journals & URLs for websites)

Number of references for: Original article: up to 40, Brief article: 20, Case report: 10, Review article: as appropriate, and Research Letter: 6. | Choose an item. | Click or tap here to enter text. |
| 1. Tables and illustrations

Number of tables/illustrations for: Original article: up to 6, Brief article: 3, Case report: 2, and Research letter: 1. | Choose an item. | Click or tap here to enter text. |
| 1. EQUATOR checklist attached (see [www.equator-network.org](http://www.equator-network.org))

Observational study (STROBE), RCT (CONSORT), Diagnostic studies (STARD), Systematic review (PRISMA), Case Report (CARE), etc. | Choose an item. | Click or tap here to enter text. |

**N.B.: Submit the manuscript by email to the Executive Editor (**journal.submission@bsmmu.edu.bd) **along with this checklist and EQUATOR checklist, with cc to all authors.**